

# United Bicycle Institute, Inc.

## 2024-2025 Schedule and Enrollment Agreement

401 Williamson Way, Ashland, OR 97520  
 phone: 541-488-1121 fax: 541-488-3485  
 www.bikeschool.com

<b>Introduction to Bicycle Maintenance</b>		
Tuition \$1250 + Registration Fee \$150 = \$1400 Total		
○ Jul 8 - Jul 12, 2024	○ Jan 6 - Jan 10, <b>2025</b>	○ Jul 7 - Jul 11, <b>2025</b>
○ Aug 5 - Aug 9, 2024	○ Feb 3 - Feb 7, <b>2025</b>	○ Aug 4 - Aug 8, <b>2025</b>
○ Sep 9 - Sep 13, 2024	○ Mar 3 - Mar 7, <b>2025</b>	○ Sep 8 - Sep 12, <b>2025</b>
○ Oct 14 - Oct 18, 2024	○ Apr 14 - Apr 18, <b>2025</b>	○ Oct 13 - Oct 17, <b>2025</b>
○ Dec 2 - Dec 6, 2024	○ Jun 2 - Jun 6, <b>2025</b>	○ Dec 1 - Dec 5, <b>2025</b>
<b>Professional Repair and Shop Operation</b>		
Tuition \$2550 + Registration Fee \$150 = \$2700 Total		
○ Jun 10 - Jun 21, 2024	○ Jan 13 - Jan 24, <b>2025</b>	○ Jul 14 - Jul 25, <b>2025</b>
○ Jul 15 - Jul 26, 2024	○ Feb 10 - Feb 21, <b>2025</b>	○ Aug 11 - Aug 22, <b>2025</b>
○ Sep 16 - Sep 27, 2024	○ Mar 10 - Mar 21, <b>2025</b>	○ Sep 15 - Sep 26, <b>2025</b>
○ Oct 21 - Nov 1, 2024	○ Apr 21 - May 2, <b>2025</b>	○ Oct 20 - Oct 31, <b>2025</b>
○ Dec 9 - Dec 20, 2024	○ Jun 9 - Jun 20, <b>2025</b>	○ Dec 8 - Dec 19, <b>2025</b>
<b>Advanced Certification Seminar Week</b>		
Tuition, both seminars (5 days) \$1700 + Registration Fee \$100 = \$1800 Total		
Mon and Tues only - UBI/DTSwiss Wheel Building, Tuition \$900 + Registration Fee \$50 = \$950		
Wed, Thurs, Fri only - UBI Certified Suspension Technician, Tuition \$900 + Reg. Fee \$50 = \$950		
○ Jun 24 - Jun 28, 2024	○ Jan 27 - Jan 31, <b>2025</b>	○ Jun 23 - Jun 27, <b>2025</b>
○ Jul 29 - Aug 2, 2024	○ Feb 24 - Feb 28, <b>2025</b>	○ Jul 28 - Aug 1, <b>2025</b>
○ Sep 30 - Oct 4, 2024	○ Mar 24 - Mar 28, <b>2025</b>	○ Sep 29 - Oct 3, <b>2025</b>
○ Nov 4 - Nov 8, 2024	○ May 5 - May 9, <b>2025</b>	○ Nov 3 - Nov 7, <b>2025</b>

## Intro/Pro/Advanced Mechanics Consecutive Class Series

- July 8 - August 2, 2024
- September 9 - October 4, 2024
- October 14 - November 8, 2024
- January 6 - January 31, **2025**
- February 3 - February 28, **2025**
- March 3 - March 28, **2025**
- April 7 - May 9, **2025**
- June 2 - June 27, **2025**
- July 7 - August 1, **2025**
- September 8 - October 3, **2025**
- October 13 - November 7, **2025**



BikeSchool.com

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UBI's Continuing Education Seminars are designed for experienced mechanics, or previous graduates who have successfully completed our Professional Repair and Shop Operation course. The goal of the seminars is to provide training in specific skills and technologies that will help working mechanics become a more complete mechanic.

### Continuing Education Schedule

#### Fox Master Tech Clinic

Tuition \$450 + Non-Refundable Registration Fee \$450 = \$900 Total

<input type="radio"/> Oct 7, 2024	<input type="radio"/> May 12, 2025	<input type="radio"/> Oct 6, 2025
<input type="radio"/> Mar 31, 2025		

#### Dropper Post Seminar

Tuition \$250 + Registration Fee \$50 = \$300 Total

<input type="radio"/> Oct 8, 2024	<input type="radio"/> May 13, 2025	<input type="radio"/> Oct 7, 2025
<input type="radio"/> Apr 1, 2025		

#### Disc Brake Seminar

Tuition \$250 + Registration Fee \$50 = \$300 Total

<input type="radio"/> Oct 9, 2024	<input type="radio"/> May 14, 2025	<input type="radio"/> Oct 8, 2025
<input type="radio"/> Apr 2, 2025		

#### Shimano Di2 Clinic

Tuition \$250 + Non-Refundable Registration Fee \$50 = \$300 Total

<input type="radio"/> Oct 10, 2024	<input type="radio"/> May 15, 2025	<input type="radio"/> Oct 9, 2025
<input type="radio"/> Apr 3, 2025		

PLEASE PRINT CLEARLY

Full Legal Name: \_\_\_\_\_

If you prefer to use a nickname in class please enter it here: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender:  Female  Male  Decline to Respond

Home Address: \_\_\_\_\_

City, State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Country of Residence: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Phone Number:  Home  Mobile  Work: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact Information Name \_\_\_\_\_

Relationship \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Have you ever registered for class at UBI before?  Yes  No

Are you using Veteran Education Benefits?  Yes  No If yes, we will contact you.

What type of cycling activities are you involved in? \_\_\_\_\_

On a scale of 1-5, rate your mechanical experience (1= none /5= expert): \_\_\_\_\_

What other bicycle mechanics courses have you taken, if any: \_\_\_\_\_

Have you ever worked in a professional bike shop as a mechanic?  No  Yes, How Long? \_\_\_\_\_

What are your goals for attending UBI?  Personal Enrichment  Career Oriented

Do you need special accommodations in the class (physical, learning, service animal, etc.)? \_\_\_\_\_

How did you hear about UBI? \_\_\_\_\_

Registration fees : \$ \_\_\_\_\_

(Required for each class)

Optional Payment: \$ \_\_\_\_\_

(on tuition fee balance)

Total Enclosed: \$ \_\_\_\_\_

Payment:  Check  VISA  MasterCard  American Express  Discover

Credit Card #: \_\_\_\_\_

Exp: \_\_\_\_\_ Security Code: \_\_\_\_\_

Name on Card (print): \_\_\_\_\_

Billing Address: \_\_\_\_\_

Credit Card Signature: \_\_\_\_\_

**Cancellation and Refund Policy:**

You may cancel enrollment prior to the starting date by giving written notice to UBI via postal mail, fax, or e-mail. If receipt of your cancellation notice occurs within 5 business days of UBI's receipt of the enrollment agreement, you will receive a 100% refund of all monies paid. If receipt of a cancellation notice occurs after 5 business days of receipt of the agreement, up to the first day of class(es), a refund will be given minus the registration fee. In lieu of forfeiture of the registration fee, you may request a one-time transfer of your registration to a future class if the request occurs at least 30 calendar days prior to the start of the cancelled class, and it must be applied to a class scheduled within one year of the cancelled class. However, if you cancel the second class, the registration fee will be forfeited. Once class(es) have begun, if you withdraw from class(es) prior to completion of 50% of the class, you may be entitled to a prorated refund depending on the day of withdrawal, minus the registration fee. Within 40 days after notification of such cancellation, withdrawal, termination, or completion, a written statement showing allowable charges and total payments received shall be delivered to the student by the school, together with a refund equal in amount to the monies paid to the school in excess of those allowable charges. OAR 715-045-0036(10)(a). UBI's Veterans Refund policy complies with CFR21.4255. In the event that a veteran or eligible person fails to enter course, withdraws or is dismissed at any time prior to completion, the unused portion of tuition and all but \$10 of the registration is refunded on a pro-rata basis.

**Please Read and Sign Below:**

Your tuition includes instruction, the United Bicycle Institute Student Catalog, textbook(s), use of facilities, tools and instructional materials. Please note, all tuition and registration fees are payable in U.S. funds only. This application must be signed and received at UBI with the required registration fees in order to be valid. No enrollment can be processed via telephone, although faxed applications may be received with valid credit card information supplied.

I am applying to attend United Bicycle Institute. I am enclosing the appropriate registration fees in U.S. dollars for each of the classes I have checked on page 1 of this agreement. I have thoroughly read the school catalog, including each course's description, and I have read and understand the terms of this enrollment agreement, including the cancellation and refund policy. I further understand that the tuition balance is due no later than the first day of class, and if I am not present within one hour of the start of class, I will be considered a "no-show" and my place in class may be taken by another student on the waiting list. If I am applying for any Advanced Certification Seminars, I have read the requirements for entrance and meet the pre-requisites.

Printed Name: \_\_\_\_\_

Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent or guardian (if minor) \_\_\_\_\_ Date: \_\_\_\_\_

Signature of UBI Official: \_\_\_\_\_ Date: \_\_\_\_\_

A registration fee is required to reserve your spot in each of the classes you enroll in. The registration fees are listed, along with tuition fees, with this application. Tuition balances are due on or before the first day of class. **Payment information shall be entered on reverse side of this page.**

PLEASE NOTE: Mail or fax your completed application, with appropriate fees to the address on the front of this application. Registration may also be completed online via our web site, [www.bikeschool.com](http://www.bikeschool.com). Upon receipt of your application and registration fees, we will send you an acceptance notice through e-mail. UBI is licensed as a private career school by the Oregon Higher Education Coordinating Commission. Any inquiry regarding the terms of this contract may be made by contacting United Bicycle Institute at (541) 488-1121, or the Oregon Higher Education Coordinating Commission, 3225 25th St., SE, Salem, OR 97302, (503) 947-5751. Bicycle technology is constantly evolving. Therefore, UBI reserves the right to alter any course for the enhancement of its curriculum.