

United Bicycle Institute, Inc.

2023- 2024 Schedule and Enrollment Agreement

401 Williamson Way, Ashland, OR 97520
phone: 541-488-1121 fax: 541-488-3485
www.bikeschool.com

Introduction to Bicycle Maintenance		
Tuition \$1250 + Registration Fee \$150 = \$1400 Total		
<input type="radio"/> Nov 27- Dec 1 2023	<input type="radio"/> Apr 22 - Apr 26, 2024	<input type="radio"/> Sep 9 - Sep 13, 2024
<input type="radio"/> Jan 8 - Jan 12, 2024	<input type="radio"/> Jun 3 - Jun 7, 2024	<input type="radio"/> Oct 14 - Oct 18, 2024
<input type="radio"/> Feb 5 - Feb 9, 2024	<input type="radio"/> Jul 8 - Jul 12, 2024	<input type="radio"/> Dec 2 - Dec 6, 2024
<input type="radio"/> Mar 18 - Mar 22, 2024	<input type="radio"/> Aug 5 - Aug 9, 2024	
Professional Repair and Shop Operation		
Tuition \$2550 + Registration Fee \$150 = \$2700 Total		
<input type="radio"/> Dec 4 - Dec 15, 2023	<input type="radio"/> Mar 25 - Apr 5, ,2024	<input type="radio"/> Sep 16 - Sep 27, 2024
<input type="radio"/> Jan 15 - Jan 26, 2024	<input type="radio"/> Apr 29 - May 10, 2024	<input type="radio"/> Oct 21 - Nov 1, 2024
<input type="radio"/> Feb 12 - Feb 23, 2024	<input type="radio"/> Jun 10 - Jun 21, 2024	<input type="radio"/> Dec 9 - Dec 20, 2024
<input type="radio"/> Mar 4 - Mar 15, ,2024	<input type="radio"/> Jul 15 - Jul 26, 2024	
Advanced Certification Seminar Week		
Tuition, both seminars (5 days) \$1700 + Registration Fee \$100 = \$1800 Total		
Mon and Tues only - UBI/DTSwiss Wheel Building, Tuition \$900 + Registration Fee \$50 = \$950		
Wed, Thurs, Fri only - UBI Certified Suspension Technician, Tuition \$900 + Reg. Fee \$50 = \$950		
<input type="radio"/> Nov 6 - Nov 10, 2023	<input type="radio"/> Apr 8 - Apr 12, 2024	<input type="radio"/> Jul 29 - Aug 2, 2024
<input type="radio"/> Jan 29 - Feb 2, 2024	<input type="radio"/> May 13 - May 17, 2024	<input type="radio"/> Sep 30 - Oct 4, 2024
<input type="radio"/> Feb 26 - Mar 1, 2024	<input type="radio"/> Jun 24 - Jun 28, 2024	<input type="radio"/> Nov 4 - Nov 8, 2024

Intro/Pro/Advanced Mechanics Consecutive Class Series

- January 8 - February 2, 2024
- February 5 - March 1, 2024
- March 18 - April 12, 2024
- April 22 - May 17, 2024
- June 3 - June 28, 2024
- July 8 - August 2, 2024
- September 9 - October 4, 2024
- October 14 - November 8, 2024



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UBI's Continuing Education Seminars are designed for experienced mechanics, or previous graduates who have successfully completed our Professional Repair and Shop Operation course. The goal of the seminars is to provide training in specific skills and technologies that will help working mechanics become a more complete mechanic.

Continuing Education Schedule

Fox Master Tech Clinic

Tuition \$450 + Non-Refundable Registration Fee \$450 = \$900 Total

<input type="radio"/> Nov 13, 2023	<input type="radio"/> May 20, 2024	<input type="radio"/> Oct 7, 2024
<input type="radio"/> Apr 15, 2024		

Dropper Post Seminar

Tuition \$250 + Registration Fee \$50 = \$300 Total

<input type="radio"/> Nov 15, 2023	<input type="radio"/> May 21, 2024	<input type="radio"/> Oct 8, 2024
<input type="radio"/> Apr 16, 2024		

Disc Brake Seminar

Tuition \$250 + Registration Fee \$50 = \$300 Total

<input type="radio"/> Nov 16, 2023	<input type="radio"/> May 22, 2024	<input type="radio"/> Oct 9, 2024
<input type="radio"/> Apr 17, 2024		

Shimano Di2 Clinic

Tuition \$250 + Non-Refundable Registration Fee \$50 = \$300 Total

<input type="radio"/> Nov 17, 2023	<input type="radio"/> May 23, 2024	<input type="radio"/> Oct 10, 2024
<input type="radio"/> Apr 18, 2024		

Please visit our website www.bikeschool.com for the latest information relating to COVID-19 updates and procedures. Some of UBI's policies may be temporarily modified.

PLEASE PRINT CLEARLY

Full Legal Name: _____

If you prefer to use a nickname in class please enter it here: _____

Date of Birth: ____/____/____ Gender: Female Male Decline to Respond

Home Address: _____

City, State/Province: _____ Zip/Postal Code: _____

Country of Residence: _____

Country of Birth: _____ Country of Citizenship: _____

Phone Number: Home Mobile Work: (____) _____

Email Address: _____

Emergency Contact Information Name _____

Relationship _____ Phone Number (____) _____

Have you ever registered for class at UBI before? Yes No

Are you using Veteran Education Benefits? Yes No If yes, we will contact you.

What type of cycling activities are you involved in? _____

On a scale of 1-5, rate your mechanical experience (1= none /5= expert): _____

What other bicycle mechanics courses have you taken, if any: _____

Have you ever worked in a professional bike shop as a mechanic? No Yes, How Long? _____

What are your goals for attending UBI? Personal Enrichment Career Oriented

Do you need special accommodations in the class (physical, learning, service animal, etc.)? _____

How did you hear about UBI? _____

Registration fees : \$ _____
(Required for each class)

Optional Payment: \$ _____
(on tuition fee balance)

Total Enclosed: \$ _____

Payment: Check VISA MasterCard American Express Discover

Credit Card #: _____

Exp: _____ Security Code: _____

Name on Card (print): _____

Billing Address: _____

Credit Card Signature: _____

Cancellation and Refund Policy:

You may cancel enrollment prior to the starting date by giving written notice to UBI via postal mail, fax, or e-mail. If receipt of your cancellation notice occurs within 5 business days of UBI's receipt of the enrollment agreement, you will receive a 100% refund of all monies paid. If receipt of a cancellation notice occurs after 5 business days of receipt of the agreement, up to the first day of class(es), a refund will be given minus the registration fee. In lieu of forfeiture of the registration fee, you may request a one-time transfer of your registration to a future class if the request occurs at least 30 calendar days prior to the start of the cancelled class, and it must be applied to a class scheduled within one year of the cancelled class. However, if you cancel the second class, the registration fee will be forfeited. Once class(es) have begun, if you withdraw from class(es) prior to completion of 50% of the class, you may be entitled to a prorated refund depending on the day of withdrawal, minus the registration fee. Within 40 days after notification of such cancellation, withdrawal, termination, or completion, a written statement showing allowable charges and total payments received shall be delivered to the student by the school, together with a refund equal in amount to the monies paid to the school in excess of those allowable charges. OAR 715-045-0036(10)(a). UBI's Veterans Refund policy complies with CFR21.4255. In the event that a veteran or eligible person fails to enter course, withdraws or is dismissed at any time prior to completion, the unused portion of tuition and all but \$10 of the registration is refunded on a pro-rata basis.

Please Read and Sign Below:

Your tuition includes instruction, the United Bicycle Institute Student Catalog, textbook(s), use of facilities, tools and instructional materials. Please note, all tuition and registration fees are payable in U.S. funds only. This application must be signed and received at UBI with the required registration fees in order to be valid. No enrollment can be processed via telephone, although faxed applications may be received with valid credit card information supplied.

I am applying to attend United Bicycle Institute. I am enclosing the appropriate registration fees in U.S. dollars for each of the classes I have checked on page 1 of this agreement. I have thoroughly read the school catalog, including each course's description, and I have read and understand the terms of this enrollment agreement, including the cancellation and refund policy. I further understand that the tuition balance is due no later than the first day of class, and if I am not present within one hour of the start of class, I will be considered a "no-show" and my place in class may be taken by another student on the waiting list. If I am applying for any Advanced Certification Seminars, I have read the requirements for entrance and meet the pre-requisites.

Printed Name: _____

Signature (required): _____ Date: _____

Signature of parent or guardian (if minor) _____ Date: _____

Signature of UBI Official: _____ Date: _____

A registration fee is required to reserve your spot in each of the classes you enroll in. The registration fees are listed, along with tuition fees, with this application. Tuition balances are due on or before the first day of class. **Payment information shall be entered on reverse side of this page.**

PLEASE NOTE: Mail or fax your completed application, with appropriate fees to the address on the front of this application. Registration may also be completed online via our web site, www.bikeschool.com. Upon receipt of your application and registration fees, we will send you an acceptance notice through e-mail. UBI is licensed as a private career school by the Oregon Higher Education Coordinating Commission. Any inquiry regarding the terms of this contract may be made by contacting United Bicycle Institute at (541) 488-1121, or the Oregon Higher Education Coordinating Commission, 3225 25th St., SE, Salem, OR 97302, (503) 947-5751. Bicycle technology is constantly evolving. Therefore, UBI reserves the right to alter any course for the enhancement of its curriculum.